



**CONSOLIDATED UP SYSTEMWIDE
EARLY PROCUREMENT ACTIVITIES
(EPA) 2026**

CERTIFICATION OF UNDERTAKING/NON-UNDERTAKING OF EARLY PROCUREMENT ACTIVITIES

I hereby certify that the **UNIVERSITY OF THE PHILIPPINES MANILA** has successfully undertaken Early Procurement Activities (EPA) for eligible Procurement Projects based on the agency's Indicative Annual Procurement Plan consistent with the National Expenditure Plan (NEP) for Fiscal Year 2026 in the following amounts:

Description ¹	Total Amount (in PhP)
a. Total Amount in Indicative APP	Php 90,600,000.00
b. Less: Exceptions ²	
c. Total Amount of Eligible Procurement Projects [c=(a-b)]	Php 90,600,000.00
d. Amount of Successful ³ EPA projects	Php 90,600,000.00
e. Percentage of Successful EPA [e=(d/c)*100]	100%

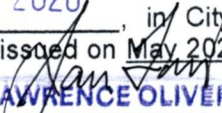
This Certification is being made in compliance with the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2026, of the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the **UNIVERSITY OF THE PHILIPPINES MANILA** and the Philippine Government Electronic Procurement System.

IN WITNESS HEREOF, I have hereunto affixed my signature on JAN 08 2026 in City of Manila, Philippines.


DR. MICHAEL L. TEE
Chancellor

SUBSCRIBED AND SWORN to before me this JAN 08 2026, in City of Manila, Philippines, with affiant exhibiting me his/her PRC ID No. 89527 issued on May 2025 (valid until May 1, 2028) at PRC Manila.


ATTY. LAWRENCE OLIVER G. TAN
NOTARY PUBLIC

NOTARY PUBLIC

Commission No. 2025-008 Valid from 11/15/2024 to 12/31/2026
PTR No. 0378318 01-05-26; Manila
IBP Lifetime No. 016190; Roll No. 68244
MCLE No. VIII-0634551 105-16-2025)
TAN TAN LAW FIRM
Suite 1804, 18 Floor, Manila Astral Tower,
Taft Avenue corner Padre Faura Street, Ermita, Manila
(02) 7000-9223 | (0968) 324 0445
tantanlawph@gmail.com

Doc. No. 338
Page No. 68
Book No. 2
Series of 2026

¹ Amount and values refer to the Approved Budget for the Contract

² See item 4.3 of the Guidelines in the Conduct of Early Procurement Activities as a Requirement for the Grant of the Performance-Based Bonus

³ Section 3.1 of GPPB Circular 06-2019 provides that the "EPA shall refer to the conduct of procurement activities, from posting of the procurement opportunity, if required, until recommendation of the Bids and Awards Committee (BAC) to the HoPE as to the award of the contract xxx"



UNIVERSITY OF THE PHILIPPINES MANILA

ANNUAL PROCUREMENT PLAN FOR FY 2026

☒ INDICATIVE ☐ FINAL ☐ UPDATED [Version No. ____]

PROCUREMENT PROJECT DETAILS							PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	General Description of the Procurement Project (BPP or RA 12009 - Sections 7.7.2a)	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)		
Column 1	Column 2	Column 3	Column 4	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Services	Contract for Security Services	University of the Philippines Manila	Contract for Security Services	Competitive Bidding	Yes	LCRB	Nov 2025	Dec 2025	164	46,000,000	Renewal of Regular and Recurring Services	Basis from previously submitted APP 2025
Services	Contract for Janitorial and Manpower Services	University of the Philippines Manila	Contract for Janitorial and Manpower Services	Competitive Bidding	Yes	LCRB	Nov 2025	Dec 2025	164	37,600,000.00	Renewal of Regular and Recurring Services	Basis from previously submitted APP 2025
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009										0.00		
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)										0.00		

Note: Insert additional rows as necessary.

Total Amount of Estimated Budget for EPA Projects: 83,600,000.00
Total Amount of CSEs to be purchased from PS-DBM: 0.00
Total Amount of Estimated Budget: 83,600,000.00

Prepared by:

Sherbustamante
SHERELA MARIE C. BUSTAMANTE
Administrative Aide VI, PMO
9/12/2025

Reviewed by:

MELODY JANE L. ROJO
MELODY JANE L. ROJO
Director, PMO

Certification as to availability of funds: *

LOVELLE C. SAGUID
LOVELLE C. SAGUID
Chief, Budget Office
*subject to The FY 2026 IOB.

Recommending Approval:

JOHANNA PATRICIA D. ADEVOSO-CAÑAL, M.D., MHA, MSc
JOHANNA PATRICIA D. ADEVOSO-CAÑAL, M.D., MHA, MSc
Vice Chancellor for Administration and Finance

Approved by:

MICHAEL L. TEE, M.D., MHPed
MICHAEL L. TEE, M.D., MHPed
Chancellor & Professor

29 SEP 2025

Services	UPM Information Publication and Public Affairs Office	Repair and replacement of parts and accessories of IT equipment	Repair and replacement of parts and accessories of IT equipment	Small Value Procurement	No	LCRB	Feb 2026	Mar 2026	Fund - 101	30,500.00	LCA / Warehousing and Inventory Activities	Basis from previously submitted APP 2025
Services	UPM National Institutes of Health	Repair and Maintenance of Photocopier	Repair and Maintenance of Photocopier	Direct Contracting	No	LCRB	Jun 2026	Jul 2026	Fund - 101	50,000.00	LCA / Warehousing and Inventory Activities/Renewal of Regular and Recurring Services	Basis from previously submitted APP 2025
Services	UPM National Institutes of Health	Repair and Maintenance of LCD Projector	Repair and Maintenance of LCD Projector	Small Value Procurement	No	LCRB	Jun 2026	Jul 2026	Fund - 101	50,000.00	LCA / Warehousing and Inventory Activities/Renewal of Regular and Recurring Services	Basis from previously submitted APP 2025
Services	UPM National Institutes of Health	Repair and Maintenance of BSL Generator	Repair and Maintenance of BSL Generator	Small Value Procurement	No	LCRB	Jun 2026	Jul 2026	Fund - 101	50,000.00	LCA / Warehousing and Inventory Activities/Renewal of Regular and Recurring Services	Basis from previously submitted APP 2025
Services	UPM National Institutes of Health	Repair and Maintenance of BSL Generator	Repair and Maintenance of BSL Generator	Small Value Procurement	No	LCRB	Jun 2026	Jul 2026	Fund - 101	50,000.00	LCA / Warehousing and Inventory Activities/Renewal of Regular and Recurring Services	Basis from previously submitted APP 2025
Services	University of the Philippines Manila	Contract for Security Services	Contract for Security Services	Competitive Bidding	Yes	LCRB	Nov 2025	Dec 2025	Fund - 101	4,000,000.00	Renewal of Regular and Recurring Services	Basis from previously submitted APP 2025
Services	University of the Philippines Manila	Contract for Janitorial and Manpower Services	Contract for Janitorial and Manpower Services	Competitive Bidding	Yes	LCRB	Nov 2025	Dec 2025	Fund - 101	3,000,000.00	Renewal of Regular and Recurring Services	Basis from previously submitted APP 2025
Vehicle Repair and Maintenance	UPM National Institutes of Health	Repair and Maintenance of Vehicle	Repair and Maintenance of Vehicle	Direct Contracting	No	LCRB	Jun 2026	Jul 2026	Fund - 101	250,000.00	LCA / Warehousing and Inventory Activities	Basis from previously submitted APP 2025
Water and Wastewater Treatment Supply & Disposal	UPM National Institutes of Health	Water Pump	Water Pump	Small Value Procurement	No	LCRB	Jun 2026	Jul 2026	Fund - 101	100,000.00	LCA / Warehousing and Inventory Activities	Basis from previously submitted APP 2025
										15,120,118.15		
										200,000.00		
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009												
										9,254,729.52		
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)												

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: 7,000,000.00
Total Amount of CSEs to be purchased from PS-DBM: 9,254,729.52
Total Amount of Estimated Budget: 16,254,729.52

Prepared by:

Shiela Marie C. Bustamante
SHIELA MARIE C. BUSTAMANTE
Administrative Aide VI, PMO

Reviewed by:

Melody Jane L. Rojo
MELODY JANE L. ROJO
Director, PMO

Recommending Approval:

Johanna Patricia D. Adevos-Cañal
JOHANNA PATRICIA D. ADEVOSO-CAÑAL, M.D., MHA, MSc
Vice Chancellor for Administration and Finance

Digitally signed by
Adevoso-Cañal Johanna
Patricia De Leon
Date: 2025.08.13
15:12:51 +08'00'

Certification as to availability of funds:

Lovellette C. Saguid
LOVELLETTE C. SAGUID
Chief, Budget Office

Approved by:

Michael L. Tee
MICHAEL L. TEE, M.D., MHPed
Chancellor & Professor

CERTIFICATION OF UNDERTAKING/NON-UNDERTAKING OF EARLY PROCUREMENT ACTIVITIES

I hereby certify that the UNIVERSITY OF THE PHILIPPINES VISAYAS has ☒ successfully undertaken Early Procurement Activities (EPA) for eligible Procurement Projects based on the agency's Indicative Annual Procurement Plan consistent with the National Expenditure Plan (NEP) for Fiscal Year 2026 in the following amounts:

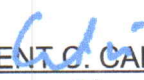
Description ¹	Total Amount (in PhP)
a. Total Amount in Indicative APP based on NEP	62,397,725.96
b. Less: Exceptions ²	9,902,737.27
c. Total Amount of Eligible Procurement Projects [c=(a-b)]	52,494,988.69
d. Amount of Successful ³ EPA projects	48,280,212.88
e. Percentage of Successful EPA [e=(d/c)*100]	91.97

<In case the agency did not undertake EPA or was not able to achieve the required 50%, please indicate reason/s and justification/s on this portion>

This Certification is being made in compliance with the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2026, of the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the University of the Philippines Visayas and the Philippine Government Electronic Procurement System.

IN WITNESS HEREOF, I have hereunto affixed my signature on January 14, 2026 in Miagao, Iloilo Philippines.


CLEMENT C. CAMPOSANO, PhD
Chancellor

SUBSCRIBED AND SWORN to before me this 15 JAN 2026, in Miagao, Iloilo, Philippines, with affiant exhibiting me his/her Passport No.: P7010159B issued on June 18, 2021 at Iloilo City.

NOTARY PUBLIC

Doc. No. 202
Page No. 042
Book No. 11
Series of 2026


ATTY. DOMINISUE T. DEL ROSARIO
NOTARY PUBLIC FOR THE PROVINCE OF ILOILO
NOTARIAL COMMISSION NO. 2024-08 UNTIL DECEMBER 31, 2026
ROLL OF ATTORNEYS NO. 85368
PTR NO. 0208567/07-05-2026/TIGBAUAN, ILOILO
BAR NO. 170316/12-30-2025/PASIG CITY
MCLE COMPLIANCE NO. VIII-0014807 UNTIL APRIL 14, 2028
BARANGAY 7 POBLACION, TIGBAUAN, ILOILO

¹ Amount and values refer to the Approved Budget for the Contract

² See item 4.3 of the Guidelines in the Conduct of Early Procurement Activities as a Requirement for the Grant of the Performance-Based Bonus

³ Section 3.1 of GPPB Circular 06-2019 provides that the "EPA shall refer to the conduct of procurement activities, from posting of the procurement opportunity, if required, until recommendation of the Bids and Awards Committee (BAC) to the HoPE as to the award of the contract xxx"



University of the Philippines
LOS BAÑOS

Office of the Chancellor

Annex 10

CERTIFICATION
Undertaking of Early Procurement Activities (EPA)

I hereby certify that **UNIVERSITY OF THE PHILIPPINES LOS BAÑOS** has successfully undertaken Early Procurement Activities (EPA) for eligible Procurement Projects based on the agency's Indicative Annual Procurement Plan consistent with the National Expenditure Plan (NEP) for Fiscal Year 2026 in the following amounts:

Description ¹	Total Amount (in PhP)
a. Total Amount in Indicative APP	<u>111,893,747.32</u>
b. Less: Exclusions ²	<u>57,757,180.04</u>
c. Total Value of eligible EPA projects [c=(a-b)]	<u>54,136,567.28</u>
d. Amount of Successful ³ EPA projects	<u>50,670,947.55</u>
e. Percentage of Successful EPA [e=d/c]*100]	<u>93.60%</u>

This Certification is being made in compliance with the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2026, of the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information, and Reporting Systems.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the **UNIVERSITY OF THE PHILIPPINES LOS BAÑOS** and the Philippine Government Electronic Procurement System.

IN WITNESS HEREOF, I have hereunto affixed my signature on 15 January 2026 in Los Baños, Laguna, Philippines.


JOSE V. CAMACHO, JR.
Chancellor

SUBSCRIBED AND SWORN to before me this JAN 19 2026, in LOS BAÑOS, LAGUNA, Philippines, with affiant exhibiting me his Passport (No. P2316845B) issued on 25 June 2019 at DFA Manila.

NOTARY PUBLIC

Doc. No. 414
Page No. 84
Book No. 291
Series of 2026


ATTY. CAESAR M. ANGELES
NOTARY PUBLIC-UNTIL DEC. 31, 2026
LOS BAÑOS, BAY AND CALAUAN LAGUNA
NOT COMM. NO.02-2024-LB-12/16/2024
ROLL NO. 32172 - IBP NO. 558417-11-12-2025
PTR NO. 6916136 T-01/05/26-LOS BAÑOS, LAG.
MCLE COMPLIANCE NO. VIII-0041412 UNTIL APRIL 14, 2028

cc: RMO
CJCJ-C-26-002

¹ Amount and values refer to the Approved Budget for the Contract.

² GPPB Circular 06-2019 dated 17 July 2019

³ Section 4.2 of DBM Circular 2018-8 dated 30 July 2018 provides that "Early Procurement activities shall refer to pre-procurement conference until post-qualification of bids and recommendation by the Bids and Awards Committee (BAC) to award the contract to the winning bidder. Therefore EPA is considered successfully conducted if the necessary steps prior to the award were undertaken.



University of the Philippines
LOS BAÑOS

Office of the Chancellor

Annex 10

CERTIFICATION
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a. Total Amount in Indicative APP	111,893,747.32
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d. Amount of Successful ³ EPA projects	50,670,947.55
e. Percentage of Successful EPA [e=d/c]*100]	93.60%

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IN WITNESS HEREOF, I have hereunto affixed my signature on 15 January 2026 in Los Baños, Laguna, Philippines.


JOSE V. CAMACHO, JR.
Chancellor

SUBSCRIBED AND SWORN to before me this JAN 19 2026, in LOS BAÑOS, LAGUNA, Philippines, with affiant exhibiting me his Passport (No. P2316845B) issued on 25 June 2019 at DFA Manila.

NOTARY PUBLIC

Doc. No. 414
Page No. 84
Book No. 291
Series of 2026

cc: RMO
CJCJ-C-26-002


ATTY. CAESAR M. ANGELES
NOTARY PUBLIC-UNTIL DEC. 31, 2026
LOS BAÑOS, BAY AND CALAUAN LAGUNA
NOT COMM. NO.02-2024-LB-12/16/2024
ROLL NO. 32172 – IBP NO. 558417-11-12-2025
PTR NO. 6916136 T-01/05/26-LOS BAÑOS, LAG.
MCLE COMPLIANCE NO. VIII-0041412 UNTIL APRIL 14, 2028

¹ Amount and values refer to the Approved Budget for the Contract.

² GPPB Circular 06-2019 dated 17 July 2019

³ Section 4.2 of DBM Circular 2018-8 dated 30 July 2018 provides that "Early Procurement activities shall refer to pre-procurement conference until post-qualification of bids and recommendation by the Bids and Awards Committee (BAC) to award the contract to the winning bidder. Therefore EPA is considered successfully conducted if the necessary steps prior to the award were undertaken.



FY 2026 EPA COMPLIANCE

Jaybee Punzalan <jmpunzalan2@up.edu.ph>

Thu, Jan 15, 2026 at 11:40 AM

To: Ana Vera Oleta <agoleta@up.edu.ph>, Office of the Chancellor Documents UP Los Banos
<documents_oc.uplb@up.edu.ph>

Dear Mam Donna,

Please see attached file. URGENT lang din po ito.

Thank you

--

Very truly yours,

Jaybee Punzalan
BAC Secretariat



Jaybee M.
Punzalan

BAC SECRETARIAT

UP College, Los Baños
(049) 544-0382 /
www.bac.uplb.edu.ph

Please do not break this email thread for reference. REPLY TO ALL with the email history when making a follow up on this transaction.

CP number: 09285158308

Facebook: UPLB Bids and Awards Committee

Website: www.bac.uplb.edu.ph

Help us serve you better.

Please Kindly fill-up this form for **UPLB Client Satisfaction Survey**

OVCA Online/Social Media Accounts and Contacts	
Email	bacsecretariat.uplb@up.edu.ph
Tel. Nos.	(049) 544-0382 / 09285158308
Website	https://bac.uplb.edu.ph
Facebook Account:	<i>UPLB Bids and Awards Committee</i>



2026 Annex 10 Certificate of EPA Compliance_for signature of CJCJ (1).docx
25K

CERTIFICATION
Undertaking of Early Procurement Activities (EPA)

I hereby certify that **UNIVERSITY OF THE PHILIPPINES LOS BAÑOS** has successfully undertaken Early Procurement Activities (EPA) for eligible Procurement Projects based on the agency's Indicative Annual Procurement Plan consistent with the National Expenditure Plan (NEP) for Fiscal Year 2026 in the following amounts:

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The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the **UNIVERSITY OF THE PHILIPPINES LOS BAÑOS** and the Philippine Government Electronic Procurement System.

IN WITNESS HEREOF, I have hereunto affixed my signature on _____ in _____, Philippines.

JOSE V. CAMACHO, Jr.
 Chancellor

SUBSCRIBED AND SWORN to before me this _____, in _____, Philippines, with affiant exhibiting me his/her _____ issued on _____ at _____.

NOTARY PUBLIC

Doc. No. _____
 Page No. _____
 Book No. _____
 Series of _____

¹ Amount and values refer to the Approved Budget for the Contract.

² GPPB Circular 06-2019 dated 17 July 2019

³ Section 4.2 of DBM Circular 2018-8 dated 30 July 2018 provides that "Early Procurement activities shall refer to pre-procurement conference until post-qualification of bids and recommendation by the Bids and Awards Committee (BAC) to award the contract to the winning bidder. Therefore EPA is considered successfully conducted if the necessary steps prior to the award were undertaken.